



Pentucket Bank

Temporary Help Wanted

Scanning Intern: Prepare loan files for scanning by ensuring that the documents are in the proper order and removing paperclips and staples.

- Location: 1 Merrimack Street – Parking will be paid
- No technical skills required
- Flexible hours between 8:30 – 5
- Would ideally like 20-40 hours per week
- Duration: Project will last 1-2 months
- Will need to complete a satisfactory credit and background check.
- Hourly rate will be about \$16/hr but is negotiable

If interested, please contact:

Stefanie DeRosa

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