Haverhill High School

Request for Vacation, Merit Day or Floating Holiday

All days must be submitted in advance and approved by Mrs. Beth Kitsos.

I, _____ would like to request a:
Name – Please Print

Type	Date(s)	Number of Days Requested
Vacation Day(s)		
Merit Day		
Floating Holiday		

_____ _____
Employee Signature ***Date***

☐ ***Approved*** ☐ ***Declined***

_____ _____
Beth Kitsos ***Date***
Principal